


**Raymond Public Works  
Water Division  
New Water Service**

Check List

<u>Task #</u>		<u>Task Description</u>
	<input type="checkbox"/>	1. Complete application (minimum two weeks prior)
	<input type="checkbox"/>	2. Connection fee (\$1825 payable to Raymond Water at application submittal)
	<input type="checkbox"/>	3. Trench Permit (Five days prior) – no fee
	<input type="checkbox"/>	4. Notify water division of meter location (in basement or meter pit @ property line – 5 day notice)
	<input type="checkbox"/>	5. Excavating contractor insurance certificate for all work ( 5 days prior to dig)
	<input type="checkbox"/>	6. Determine service size and inform Water Division ( 5 day notice)
	<input type="checkbox"/>	7. Purchase materials ( tapping saddle, corporation, service line, curb stop, meter horn & meter pit per town specs)
	<input type="checkbox"/>	8. Notify water division of work dates (five days prior)
	<input type="checkbox"/>	9. Inspection services (\$25/hr./man – five days notice)
	<input type="checkbox"/>	10. Dig Safe Number (72 hours prior) 1-888-344-7233 (provide dig safe # to water division)
	<input type="checkbox"/>	11. Police detail (Raymond police 895-4748 – 48 hour notice)
	<input type="checkbox"/>	12. Work zone signs (each direction)
	<input type="checkbox"/>	13. Shoring method (mandatory if greater than 5')
	<input type="checkbox"/>	14. Bedding material (minimum one foot over pipe)
	<input type="checkbox"/>	15. Saw cut pavement prior to excavation
	<input type="checkbox"/>	16. Temporary trench patch (cold patch)
	<input type="checkbox"/>	17. Clean site (swept & safety prior to leaving)
	<input type="checkbox"/>	18. Saw cut asphalt – prior to permanent patching
	<input type="checkbox"/>	19. Permanently patch excavation (minimum one week later; maximum one month later)

## **Available from Town**

*Please check off items you are requesting:*

- ☐ Sign package ( 48 hours notice \$50/day)
- ☐ Tapping service (maximum 2" diameter – 48 hrs. notice)  
( $\frac{3}{4}$ " \$50; 1" \$75; 1  $\frac{1}{2}$ " \$150; 2" \$300)
- ☐ Shoring box (\$50 per day – 48 hour notice)
- ☐ Inspection services (\$25/hour/ man – 5 days notice)
- ☐ Provide materials (10% over cost – 5 days notice)
- ☐ Application (\$1825 – 2 weeks prior to work)
- ☐ Saw cut pavement (\$5/linear foot – 1 week notice)